

**REGULAR MEETING**  
**MILLCREEK-WEST UNITY BOARD OF EDUCATION**  
**June 27, 2016**  
**Library**

President Sarah Carothers called the regular meeting of the Millcreek-West Unity Board of Education to order at 6:00 p.m. in the Library, with the following board members present for roll call: Brian Wieland, Sarah Carothers, David Girrell and Heather Jones.

**#60-16** Mr. Wieland made the motion to approve the agenda as presented. Mrs. Jones seconded the motion. Vote: Mrs. Carothers, yes; Mr. Wieland, yes; Mr. Girrell, yes; and Mrs. Jones, yes. Motion carried.

Steve Riley and Laurie Worline gave brief Principal reports. Mr. Riley commended Brianna Bell and her Science Fair Advisor, Abbie Smith, as Brianna's project was chosen to compete in the National Science Fair Competition.

Abbie Smith, MCWUA President, spoke to the Board about activities of some teachers at year end and this summer.

Sarah Rupp, First Grade Teacher presented to the Board her desire to start a food pantry for the elementary students along with Lena Miller, Music Teacher. The pantry would be supported by donations which would start Aug. 1, with hopes to have enough stock to start distributing by Oct. 1.

In the Superintendent's Report, the second reading of NEOLA Policy changes and revisions were presented. Mr. Long also commented that our new copiers were in place, and presented the Board with a Chromebook Package Proposal. He also mentioned that the decision had been made to purchase new mulch for the playground instead of the shredded rubber material that was being considered, due to the safety concerns of the content of the material.

**#61-16** Mr. Girrell made the motion to approve the consent agenda. Mr. Wieland seconded the motion.

1. Approve the minutes from the May 2016 Board of Education Meetings.
2. Approve the Financial Statements and Investments for May 2016.
3. Approve motion to participate in all federal programs for the 16-17 fiscal year, including CCIP Grants and Lunch and Breakfast programs.
4. Approve Ally Bank, Midvale UT as a depository for Investment Funds.
5. Approve proposal with Hylant Administrative Services for District's Liability, Violence, Automobile and Property insurance. \$25,888.
6. Approve NWOCA membership Fees for FY17; \$30,184.91
7. Approve Technical Services/Costs Agreement with NWOCA for FY17.
8. Approve Agreement with the N.W. Ohio Juvenile Detention Training & Rehabilitation Center for educational services 7/1/16-6/30/17. \$38/student per day.

9. Approve agreement with Williams County Health Department for Nursing Services for FY17; \$25,059.27.
  10. Approve Fund to Fund Transfer; 001 to 006 \$262.43 to cover negative lunch account balances.
  11. Approval to rescind supplemental contracts for the "Kindergarten Recognition" program for Barb Shaffer and Vicki Rhodes.
- A-2
12. Approve Copier Agreement with Perry ProTech for district main copiers, maintenance and supplies.
  13. Approve agreement with Williams County Juvenile Court for Attendance Officer Services for FY17. \$1,700.00
- A-3
14. Accept the following Retirement:
    - ☞ Polly Weaver – Effective September 30, 2016.
  15. Accept the following Resignations for 2016-2017:
    - ☞ Michelle Steffes – Intervention Assistance Team
    - ☞ Vicki Rhodes – Student Learning Objectives (SLO Committee)
    - ☞ Nate Siegel - Mechanic/Maintenance Worker position, retro to May 31, 2016
  16. Approve the following employments for 2015-2016.
    - ☞ Jennifer Yoh – Summer School Intervention @ \$25/hr.
    - ☞ Wendy Hogrefe – Intervention Assistance Team @ \$150.00
  17. Approve the following employment for 2016-2017.
    - ☞ Janice Bruner – Student Learning Objectives (SLO) @ \$51.09/hr.
    - ☞ Angie Dunson – Resident Educator Mentor – 1<sup>st</sup> year @ \$750.
    - ☞ Bill Geis – Student Learning Objectives (SLO) @ \$49.87/hr.
    - ☞ Rachel Erin Gerken – Kindergarten Teacher – Bachelors 0 yrs. exp. \$31,166.
    - ☞ Daniel Hurd – 5/6 Grade Social Studies – 5-year 4 yrs. exp. \$38,023.
    - ☞ Daniel Hurd – Elementary/Junior High Quiz Bowl Advisor – .024 0 yrs. exp. \$748.
    - ☞ Jennifer Marvin - Junior High Cheerleading Advisor – 0 yrs. exp. 075 \$2,337.
    - ☞ Jennifer Marvin - Para professional (Full Time) – 1 yr exp. @ \$10.61
    - ☞ Karen L. Masters – High School Cheerleading Advisor – 0 yrs. exp. .095 \$2,961.
    - ☞ Nathan Massie – Advance to the Masters Salary Schedule @ \$37,400.
    - ☞ Nathan Massie – Intervention Assistance Team - \$150.
    - ☞ Andrew Miller – Advance to the 5-year Salary Schedule @ \$38,023.
    - ☞ Helen Phillips – Local Professional Development Committee (LPDC) @ \$400.
    - ☞ Manda Plum – Para Professional – 0 yrs. exp.
    - ☞ Vicki Rhodes – Intervention Assistance Team – \$150.
    - ☞ Sarah Rupp – Resident Educator Mentor – 2<sup>nd</sup> year @ \$750.
    - ☞ Andy Schlosser - JV Football Coach – 9 yrs. exp. .13 \$4,052.
    - ☞ Chad Nofziger - Assistant Football – 0 yrs. exp. .064 \$1,995.
    - ☞ Damon Drewes, Michael Creamer, and Jason Marvin - JH Football Coach - 0 yrs. exp. @ \$1,247.
    - ☞ Shawn Blaisdell – Football Volunteer Assistant Coach
    - ☞ Troy Grime – Junior Varsity Boys Basketball Coach – 1 yr. exp. .092 \$2,867
    - ☞ Tye Towns – Freshman Boys Basketball Coach – 1 yr. exp. .064 \$1,995.
    - ☞ Chad Nofziger – 8<sup>th</sup> Grade Boys Basketball Coach – 1 yr. exp. .06 \$1,870.
    - ☞ Bill Williams – 7<sup>th</sup> Grade Boys Basketball Coach – 2 yrs. exp. .06 \$1,870.
    - ☞ Kevin Schaffner – Boys Basketball Volunteer Assistant Coach
    - ☞ Josiah Poletta – Boys Basketball Volunteer Assistant Coach

- ☞ Emily Rodriguez – Junior Varsity Girls Basketball Coach 1 yr exp. .092 \$2,867.
- ☞ Tom Schaper – 8<sup>th</sup> Grade Girls Basketball Coach – 10 yrs. exp. .09 \$2,805.
- ☞ Shari Robison – 7<sup>th</sup> Grade Girls Basketball Coach – 1 yr. exp. .06 \$1,870.
- ☞ Charlie Rummel – Girls Basketball Volunteer Assistant Coach
- ☞ Tony Gerig – Varsity Boys Baseball – 7 yrs. exp. .14 \$4,363.
- ☞ Tom Schaper – Varsity Girls Softball – 5 yrs. exp. .12 \$3,740.
- ☞ Nathan Massie – Varsity Track Coach – 2 yrs. exp. .11 \$3,428

- A-4 18. Approve 2016-2017 Administrative Contracts for Ellie Shinhearl, Nathan Siegel, and Al Wheeler and Salary Notices Traci Thompson and Laurie Worline.
19. Approve Graduate Study Requests:
- ☞ Vicki Rhodes – “Strategies for Student Success” through Augustana College ~ Three Semester Hours ~ Summer 2016
20. Accept the following donations:
- ☞ American Flag 4 x 6 from American Legion Post 669.
  - ☞ \$2,000 from Ronald Komro and Delores Bowers-Komro for the Sumner Scholarship Fund.
  - ☞ \$2,000 from L & R Rentals for the Ron and Larry Dean Scholarships.
21. Approve the following Elementary Book Fees as:
- ☞ Young 5- Grade 6 \$50.00
  - ☞ Grades 3-6 \$15.00 Chromebook fee (This fee is not eligible to be waived.)
- A-5 22. Approve the JH/HS Book and Lab Fees for 2016-2017.
- A-6 23. Approve all handbooks: Teachers K-12 and Athletic (Coaches/Parents).
24. Approve the revision to policy #2431 – Interscholastic Athletics to make it uniform for all students in 7-12 by removing the following sentence: “Junior High Students, to be eligible, may not receive an F during the prior grading period.”
25. Approve the following Board of Education new and updated/revised policies:
- ☞ 5112 – Entrance Requirements
  - ☞ 5200 – Attendance
  - ☞ 5320 – Immunization
  - ☞ 6110 – Grant Funds
  - ☞ 6111 – Internal Controls
  - ☞ 6112 – Cash Management of Grants
  - ☞ 6114 – Cost Principals – spending Federal Funds
  - ☞ 6116 – Time and Effort Reporting
  - ☞ 7450 – Property Inventory
  - ☞ 7510 – Use of District Premises
  - ☞ 8500 – Food Services
  - ☞ 9270 – Equivalent Education Outside the School (Home Schooling)
  - ☞ 1130 -Conflict of Interest: Administrative Staff
  - ☞ 311 3-Conflict of Interest: Professional Staff
  - ☞ 4113 –Conflict of Interest: Classified Staff
  - ☞ 6325 –Procurement –Federal Grants/Funds
  - ☞ 7300 –Disposition Real/Personal Property
  - ☞ 7310 –Disposition of Surplus Property

24. Approve Overnight trip for Girls' Basketball Team 7/10-13, 2016. Hope Camp, Zeeland, MI.

Vote: Mr. Wieland, yes; Mr. Girrell, yes; Mrs. Jones, yes; and Mrs. Carothers, yes. Motion carried.

**#62-16** Mrs. Carothers made the motion to approve the following appropriation modifications and revenue increases. A revised amended certificate will be filed with the Williams County Auditor to reflect the increases in fund expenditures and revenues. Mr. Girrell seconded the motion. Vote: Mr. Girrell, yes; Mrs. Jones, yes; Mrs. Carothers, yes; and Mr. Wieland, yes. Motion carried.

| <b>Fund</b>       | <b>Increase<br/>(Decrease)<br/>Revenue</b> | <b>Increase<br/>(Decrease)<br/>Appropriations</b> |
|-------------------|--|---|
| 300 9508 Softball | 2,000.                                     | 2,000.  |
| 300 9500 Athletic | 5,000                                      | 1,500.  |
| 006 Food Service  | 5,000                                      |   |
| 300 9504 Football |  | 1,300.  |

**#63-16** Mr. Wieland made the motion to approve the FY16 Final Appropriations and Revenues, seconded by Mrs. Carothers. -Attachment 7 in Board Notes. Vote: Mrs. Jones, yes; Mrs. Carothers, yes; Mr. Wieland, yes; and Mr. Girrell, yes. Motion carried.

**#64-16** Mrs. Jones made the motion to approve the FY17 Temporary Appropriations and Revenues seconded by Mr. Girell-Attachment 8 in board notes. Vote: Mrs. Jones, yes; Mrs. Carothers, yes; Mr. Wieland, yes; and Mr. Girrell, yes. Motion carried.

**#65-16** Mr. Wieland made the motion adjourn the meeting with Mr. Girrell making the second. All the Board members were in favor and with no further business to attend to, the meeting was adjourned at 6:38 p.m.

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Board President

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Treasurer